# **Greater K.C. LINC, Inc.**

# Accountants' Report and Financial Statements June 30, 2001 and 2000



# JUNE 30, 2001 AND 2000

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#### **Independent Accountants' Report**

LINC Commissioners Greater K.C. LINC, Inc. Kansas City, Missouri

We have audited the accompanying statements of financial position of GREATER K.C. LINC, INC. (LINC) as of June 30, 2001 and 2000, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of LINC's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of GREATER K.C. LINC, INC. as of June 30, 2001 and 2000, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America

September 5, 2001

# STATEMENTS OF FINANCIAL POSITION

# JUNE 30, 2001 AND 2000

#### **ASSETS**

|                                      | 2001                | 2000                |
|--------------------------------------|---------------------|---------------------|
| CURRENT ASSETS                       |                     |                     |
| Cash and cash equivalents            | \$ 4,275,289        | \$ 5,021,595        |
| Accounts and grants receivable       | 816,008             | 830,397             |
| Prepaid expenses                     | 55,119              | 4,913               |
| Total Current Assets                 | 5,146,416           | 5,856,905           |
| ASSETS LIMITED AS TO USE             |                     |                     |
| Externally designated                |                     |                     |
| Accounts and grants receivable       | 374,545             | 2,290,814           |
| Cash and cash equivalents            | 4,046,460           | 2,908,245           |
|                                      | 4,421,005           | 5,199,059           |
| Internally designated                |                     |                     |
| Cash and cash equivalents            | 2,000,000           |                     |
|                                      | 6,421,005           | 5,199,059           |
| PROPERTY AND EQUIPMENT               | 1,318,915           | 1,051,644           |
| Less accumulated depreciation        | 679,825             | 425,063             |
| •                                    | 639,090             | 626,581             |
| Total Assets                         | <u>\$12,206,511</u> | <u>\$11,682,545</u> |
| LIABILITIES AND NET ASSETS           |                     |                     |
| CURRENT LIABILITIES                  |                     |                     |
| Accounts payable                     | \$ 2,308,224        | \$ 1,307,417        |
| Payable to participating agencies    | Ψ 2,300,221         | 715,551             |
| Accrued expenses                     | 597,483             | 366,378             |
| Total Current Liabilities            | 2,905,707           | 2,389,346           |
|                                      |                     |                     |
| NET ASSETS                           |                     |                     |
| Unrestricted                         | 2,879,799           | 4,094,140           |
| Unrestricted – Commission designated | 2,000,000           |                     |
| Temporarily restricted               | 4,421,005           | 5,199,059           |
| Total Net Assets                     | 9,300,804           | 9,293,199           |
| Total Liabilities and Net Assets     | <u>\$12,206,511</u> | <u>\$11,682,545</u> |

# STATEMENTS OF ACTIVITIES

# YEARS ENDED JUNE 30, 2001 AND 2000

|  | 2001                |                     |                      |                     | 2000         |              |
|--|---------------------|---------------------|----------------------|---------------------|--------------|--------------|
|  |                     | Temporarily         |                      |                     | Temporarily  |              |
|  | Unrestricted        | Restricted          | Total                | Unrestricted        | Restricted   | Total        |
| REVENUES, GAINS AND OTHER SUPPORT              |                     |                     |                      |                     |              |              |
| Federal and state grants                       | \$10,729,495        | \$ 3,623,557        | \$14,353,052         | \$14,379,167        | \$ 1,522,330 | \$15,901,497 |
| Private contributions and grants               | 1,198,951           | 70,302              | 1,269,253            | 732,100             | 166,634      | 898,734      |
| State-funded expenditures                      | 370,479             |                     | 370,479              | 376,801             |              | 376,801      |
| Investment income                              | 331,956             |                     | 331,956              | 436,434             |              | 436,434      |
| Other support                                  | 24,728              |                     | 24,728               | 36,031              |              | 36,031       |
|  | 12,655,609          | 3,693,859           | 16,349,468           | 15,960,533          | 1,688,964    | 17,649,497   |
| Net assets released from restrictions          | 4,471,913           | <u>(4,471,913</u> ) | 0                    | 2,494,362           | (2,494,362)  | 0            |
| Total revenues, gains and other support        | 17,127,522          | <u>(778,054</u> )   | 16,349,468           | 18,454,895          | (805,398)    | 17,649,497   |
| EXPENSES                                       |                     |                     |                      |                     |              |              |
| EXPENSES                                       |                     |                     |                      |                     |              |              |
| Program services:                              | 2 477 212           |                     | 2 477 212            | 2 (02 921           |              | 2 (02 921    |
| Comprehensive Neighborhood Services Title IV-E | 3,477,312           |                     | 3,477,312<br>304,650 | 3,693,831           |              | 3,693,831    |
|  | 304,650             |                     | ,                    | 1,679,445           |              | 1,679,445    |
| Extended day<br>Educare                        | 6,616,546           |                     | 6,616,546            | 4,285,704           |              | 4,285,704    |
| Welfare to Work services                       | 381,077             |                     | 381,077              | 359,377             |              | 359,377      |
|  | 672,101             |                     | 672,101              | 693,440             |              | 693,440      |
| Early Childhood HB1519                         | 730,906             |                     | 730,906              | 271,292             |              | 271,292      |
| Data and evaluation                            | 600,688             |                     | 600,688              | 475,289             |              | 475,289      |
| Other state funded programs                    | 2,019,331           |                     | 2,019,331            | 2,033,436           |              | 2,033,436    |
| Donor funded programs                          | 132,617             |                     | 132,617              | 285,239             |              | 285,239      |
| Other  | 66,788              |                     | 66,788               | 32,645              |              | 32,645       |
| Total program services                         | 15,002,016          |                     | 15,002,016           | 13,809,698          |              | 13,809,698   |
| General and administrative services            | 1,339,847           |                     | 1,339,847            | 1,943,573           |              | 1,943,573    |
| Total expenses                                 | 16,341,863          |                     | 16,341,863           | 15,753,271          |              | 15,753,271   |
| CHANGE IN NET ASSETS                           | 785,659             | (778,054)           | 7,605                | 2,701,624           | (805,398)    | 1,896,226    |
| NET ASSETS, BEGINNING OF YEAR                  | 4,094,140           | 5,199,059           | 9,293,199            | 1,392,516           | 6,004,457    | 7,396,973    |
| NET ASSETS, END OF YEAR                        | <u>\$ 4,879,799</u> | <u>\$ 4,421,005</u> | \$ 9,300,804         | <u>\$ 4,094,140</u> | \$ 5,199,059 | \$ 9,293,199 |

# STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED JUNE 30, 2001

|                                      | Comprehensive<br>Neighborhood<br><u>Services</u> | Title IV-E | Extended Day | Educare           | Welfare<br>To Work<br>Services | Early<br>Childhood<br>HB1519 | Data<br>And<br>Evaluation | Other State<br>Funded<br>Programs | Donor<br>Funded<br><u>Programs</u> | Other     | Total<br>Program<br>Expenses | General<br>and<br>Administrative | Total<br>Expenses   |
|--------------------------------------|--|------------|--------------|-------------------|--------------------------------|------------------------------|---------------------------|-----------------------------------|------------------------------------|-----------|------------------------------|----------------------------------|---------------------|
| EXPENSES                             |  |            |              |                   |                                |                              |                           |                                   |                                    |           |                              |                                  |                     |
| Program expense                      | \$ 2,271,927                                     |            | · · /· · /·  | \$ 230,050        | \$ 305,242                     | \$ 127,906                   |                           | \$ 739,581                        | \$59,013                           | \$ 48,798 | \$ 7,685,459                 |                                  | \$ 7,685,459        |
| Salaries                             | 727,284  | \$ 32,926  | 1,105,946    | 67,806            |                                |                              | 330,416                   | 578,338                           |                                    |           | 2,842,716                    | \$ 453,534                       | 3,296,250           |
| Consultants                          | 2,235  | 70,599     | 284,401      | 11,406            | 5,060                          | 214,544                      | 31,851                    | 222,722                           | 44,543                             | 11,808    | 899,169                      | 62,899                           | 962,068             |
| Employee benefits                    | 194,536  | 13,302     | 471,579      | 22,606            | 76,885                         |                              | 115,613                   | 149,797                           | 26,156                             |           | 1,070,474                    | 6,506                            | 1,076,980           |
| Incentives                           | 35,286   |            |              | 8,899             | 203,600                        | 120,000                      |                           | 17,001                            |                                    | 495       | 385,281                      | 697                              | 385,978             |
| Administrative fees                  |  |            | 41,128       |                   | 35,953                         | 45,000                       |                           |                                   |                                    |           | 122,081                      |                                  | 122,081             |
| Supplies                             | 54,622   |            | 311,525      | 14,468            |                                |                              | 758                       | 142,678                           | (3,958)                            | 2,782     | 522,875                      | 301,998                          | 824,873             |
| Continuing education and conferences | 46,843   |            |              | 6,734             |                                | 223,456                      | 249                       | 5,909                             |                                    | 2,167     | 285,358                      | 4,193                            | 289,551             |
| Depreciation                         |  |            |              |                   |                                |                              |                           |                                   |                                    |           |                              | 254,762                          | 254,762             |
| Rent                                 |  | 183,507    |              |                   |                                |                              |                           | 8,950                             |                                    |           | 192,457                      | 419                              | 192,876             |
| Printing and copying                 | 5,900  |            | 25,576       | 3,304             |                                |                              | 51,949                    | 6,128                             |                                    |           | 92,857                       | 2,947                            | 95,804              |
| Equipment                            | 16,321   | 2,058      | 56,439       | 2,350             | 36,133                         |                              |                           | 23,006                            |                                    | 510       | 136,817                      | 799                              | 137,616             |
| Postage                              | 2,804  |            |              | 2,958             |                                |                              | 25,578                    | 7,267                             |                                    |           | 38,607                       | 13,874                           | 52,481              |
| Telephone                            | 17,029   |            | 2,777        | 2,377             |                                |                              | 2,563                     | 7,076                             |                                    |           | 31,822                       | 44,029                           | 75,851              |
| Equipment rental and maintenance     | 5,659  |            | 8,906        |                   |                                |                              |                           | 18,616                            |                                    |           | 33,181                       | 54,737                           | 87,918              |
| Meetings and refreshments            | 22,274   |            | 27,806       |                   |                                |                              | 2,290                     | 1,551                             |                                    | 228       | 54,149                       | 11,639                           | 65,788              |
| Payroll expenses                     | 30,698   | 1,849      | 58,581       | 3,270             |                                |                              | 18,580                    | 46,025                            | 4,637                              |           | 163,640                      | 998                              | 164,638             |
| Travel                               | 7,693  | 137        |              |                   | 9,228                          |                              | 476                       | 16,429                            |                                    |           | 33,963                       | 11,751                           | 45,714              |
| Mileage                              | 15,914   | 272        | 8,202        | 4,849             |                                |                              | 431                       | 2,970                             |                                    |           | 32,638                       | 4,366                            | 37,004              |
| Bus and taxi service                 | 9,552  |            | 15,527       |                   |                                |                              |                           |                                   |                                    |           | 25,079                       |                                  | 25,079              |
| Accounting fees                      |  |            |              |                   |                                |                              |                           | 9,557                             |                                    |           | 9,557                        | 15,212                           | 24,769              |
| Subscriptions and publications       | 1,175  |            |              |                   |                                |                              | 3,378                     | 865                               | 2,226                              |           | 7,644                        | 2,514                            | 10,158              |
| Advertising                          |  | 0          | 1,594        |                   |                                |                              | 15,860                    | 13,975                            |                                    |           | 31,429                       | 1,180                            | 32,609              |
| Parking                              | 25   |            |              |                   |                                |                              |                           |                                   |                                    |           | 25                           | 72                               | 97                  |
| Facilities usage                     | 4,194  |            |              |                   |                                |                              |                           |                                   |                                    |           | 4,194                        |                                  | 4,194               |
| Child care                           | 5,045  |            | 232,982      |                   |                                |                              |                           |                                   |                                    |           | 238,027                      |                                  | 238,027             |
| Insurance                            | 296  |            | 41,753       |                   |                                |                              |                           |                                   |                                    |           | 42,049                       | 6,062                            | 48,111              |
| Bad debt                             |  |            |              |                   |                                |                              |                           |                                   |                                    |           | 0                            | 22,043                           | 22,043              |
| Other                                | 0  |            | 18,882       |                   |                                |                              | 696                       | 890                               |                                    |           | 20,468                       | 62,616                           | 83,084              |
| Total Expenses                       | <u>\$ 3,477,312</u>                              | \$ 304,650 | \$ 6,616,546 | <u>\$ 381,077</u> | <u>\$ 672,101</u>              | \$ 730,906                   | <u>\$ 600,688</u>         | \$2,019,331                       | <u>\$132,617</u>                   | \$ 66,788 | <u>\$15,002,016</u>          | \$1,339,847                      | <u>\$16,341,863</u> |

# STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED JUNE 30, 2000

|   |                                      | Comprehensive<br>Neighborhood<br>Services | Title IV-E         | Extended Day       | Educare           | Welfare<br>To Work<br>Services | Early<br>Childhood<br>HB1519 | Data<br>and<br><u>Evaluation</u> | Other State<br>Funded<br><u>Programs</u> | Donor<br>Funded<br><u>Programs</u> | Other            | Total<br>Program<br>Expenses | General<br>and<br>Administrative | Total<br>Expenses   |
|---|--------------------------------------|---|--------------------|--------------------|-------------------|--------------------------------|------------------------------|----------------------------------|--|------------------------------------|------------------|------------------------------|----------------------------------|---------------------|
| ] | EXPENSES                             |   |                    |                    |                   |                                |                              |                                  |  |                                    |                  |                              |                                  |                     |
|   | Program expense                      | \$ 2,497,476                              |                    | \$2,346,113        | \$ 247,667        | \$ 315,931                     | \$ 30,046                    | \$ 71,069                        | \$ 639,913                               | \$ 2,234                           | \$ 23,417        | \$ 6,173,866                 |                                  | \$ 6,173,866        |
|   | Payments to participating agencies   |   | \$1,474,616        |                    |                   |                                |                              |                                  |  |                                    |                  | 1,474,616                    |                                  | 1,474,616           |
|   | Salaries                             | 673,110                                   | 33,810             | 879,693            | 43,537            |                                |                              | 170,061                          | 627,109                                  | 53,408                             |                  | 2,480,728                    | \$ 384,825                       | 2,865,553           |
|   | Consultants                          | 5,274                                     | 13,318             | 88,372             | 7,580             | 100,000                        | 34,352                       |                                  | 201,283                                  | 172,395                            | 5,080            | 627,654                      | 40,295                           | 667,949             |
|   | Employee benefits                    | 194,717                                   | 12,721             | 324,953            | 15,191            | 79,701                         |                              | 63,560                           | 119,958                                  |                                    |                  | 810,801                      | 16,939                           | 827,740             |
|   | Incentives                           | 41,135                                    |                    |                    | 11,929            | 151,615                        |                              |                                  | 28,600                                   |                                    |                  | 233,279                      | 321                              | 233,600             |
|   | Administrative fees                  |   |                    | 25,193             |                   | 34,545                         | 45,000                       |                                  | 36,236                                   |                                    |                  | 140,974                      |                                  | 140,974             |
|   | Supplies                             | 87,579                                    |                    | 271,558            | 14,114            |                                |                              | 2,432                            | 36,774                                   |                                    | 902              | 413,359                      | 47,136                           | 460,495             |
|   | Continuing education and conferences | 34,650                                    |                    |                    | 151               |                                | 161,894                      | 368                              | 20,103                                   | 925                                |                  | 218,091                      | 854                              | 218,945             |
|   | Depreciation                         |   |                    |                    |                   |                                |                              |                                  |  |                                    |                  | 0                            | 180,285                          | 180,285             |
|   | Rent                                 |   | 138,120            |                    |                   |                                |                              |                                  | 4,020                                    |                                    |                  | 142,140                      | 2,065                            | 144,205             |
|   | Printing and copying                 | 7,152                                     |                    | 10,080             | 6,194             |                                |                              | 57,876                           | 24,729                                   | 10,842                             |                  | 116,873                      | 4,629                            | 121,502             |
|   | Equipment                            | 34,704                                    |                    | 80,138             | 505               | 3,922                          |                              |                                  | 97,948                                   | 31,095                             | 1,741            | 250,053                      | 2,481                            | 252,534             |
| • | Postage                              | 4,409                                     |                    |                    | 3,378             |                                |                              | 65,876                           | 8,609                                    | 7,489                              |                  | 89,761                       | 1,281                            | 91,042              |
|   | Telephone                            | 25,412                                    |                    | 2,144              | 907               |                                |                              | (659)                            | 5,057                                    |                                    |                  | 32,861                       | 27,647                           | 60,508              |
|   | Equipment rental and maintenance     | 4,040                                     |                    | 4,567              |                   |                                |                              |                                  | 20,965                                   |                                    | 256              | 29,828                       | 25,129                           | 54,957              |
|   | Meetings and refreshments            | 21,646                                    |                    | 1,198              |                   |                                |                              | 1,923                            | 204                                      | 3,281                              | 625              | 28,877                       | 37,475                           | 66,352              |
|   | Payroll expenses                     | 26,009                                    | 1,851              | 35,924             | 2,190             |                                |                              | 10,232                           | 16,115                                   |                                    |                  | 92,321                       | 115                              | 92,436              |
|   | Travel                               | 5,284                                     | 4,388              |                    |                   | 7,726                          |                              | 2,046                            | 11,284                                   | 49                                 |                  | 30,777                       | 14,837                           | 45,614              |
|   | Mileage                              | 11,367                                    | 621                | 7,200              | 5,951             |                                |                              | 514                              | 2,961                                    | 100                                | (225)            | 28,489                       | 2,556                            | 31,045              |
|   | Bus and taxi service                 | 6,280                                     |                    | 9,715              |                   |                                |                              |                                  | 4,013                                    |                                    | 849              | 20,857                       |                                  | 20,857              |
|   | Accounting fees                      |   |                    |                    |                   |                                |                              |                                  |  |                                    |                  | 0                            | 8,893                            | 8,893               |
|   | Subscriptions and publications       | 2,095                                     |                    |                    |                   |                                |                              | 4,460                            | 1,429                                    | 880                                |                  | 8,864                        | 1,219                            | 10,083              |
|   | Advertising                          |   |                    | 61                 |                   |                                |                              | 23,912                           | 71,747                                   | 1,798                              |                  | 97,518                       | 1,491                            | 99,009              |
|   | Parking                              | 7   |                    |                    |                   |                                |                              |                                  | 53                                       |                                    |                  | 60                           | 391                              | 451                 |
|   | Facilities usage                     | 6,677                                     |                    |                    |                   |                                |                              |                                  | 30,983                                   |                                    |                  | 37,660                       |                                  | 37,660              |
|   | Child care                           | 2,954                                     |                    | 177,475            |                   |                                |                              |                                  | 912                                      |                                    |                  | 181,341                      |                                  | 181,341             |
|   | Insurance                            | 1,500                                     |                    | 16,760             |                   |                                |                              |                                  | 6,687                                    |                                    |                  | 24,947                       | 734                              | 25,681              |
|   | Bad debt                             |   |                    |                    |                   |                                |                              |                                  |  |                                    |                  | 0                            | 1,120,993                        | 1,120,993           |
|   | Other                                | 354                                       |                    | 4,560              | 83                |                                |                              | 1,619                            | 15,744                                   | 743                                |                  | 23,103                       | 20,982                           | 44,085              |
|   | Total Expenses                       | \$ 3,693,831                              | <u>\$1,679,445</u> | <u>\$4,285,704</u> | <u>\$ 359,377</u> | <u>\$ 693,440</u>              | <u>\$ 271,292</u>            | <u>\$ 475,289</u>                | \$2,033,436                              | <u>\$285,239</u>                   | <u>\$ 32,645</u> | <u>\$13,809,698</u>          | \$1,943,573                      | <u>\$15,753,271</u> |

# STATEMENTS OF CASH FLOWS

# YEARS ENDED JUNE 30, 2001 AND 2000

|  | 2001                | 2000                |
|--|---------------------|---------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES         |                     |                     |
| Change in net assets                         | \$ 7,605            | \$ 1,896,226        |
| Item not requiring cash:                     | ,                   |                     |
| Depreciation                                 | 254,762             | 180,285             |
| Changes in:                                  | ,                   | ,                   |
| Accounts and grants receivable               | 1,930,658           | 2,373,716           |
| Prepaid expenses                             | (50,206)            | (802)               |
| Payables and accrued expenses                | 516,361             | (682,516)           |
| Net cash provided by operating activities    | 2,659,180           | 3,766,909           |
| CASH FLOWS FROM INVESTING ACTIVITIES         |                     |                     |
| Purchase of property and equipment           | (267,271)           | (423,436)           |
| Net cash used in investing activities        | (267,271)           | (423,436)           |
| INCREASE IN CASH AND CASH EQUIVALENTS        | 2,391,909           | 3,343,473           |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | 7,929,840           | 4,586,367           |
| CASH AND CASH EQUIVALENTS, END OF YEAR       | <u>\$10,321,749</u> | \$ 7,929,840        |
| RECONCILIATION OF CASH TO THE BALANCE SHEETS |                     |                     |
| Cash and cash equivalents                    | \$ 4,275,289        | \$ 5,021,595        |
| Cash in assets limited as to use             | \$ 4,273,269        | \$ 3,021,393        |
| Externally designated                        | 4,046,460           | 2,908,245           |
| Internally designated                        | 2,000,000           | 2,900,243           |
| internary designated                         | 2,000,000           |                     |
| TOTAL CASH AND CASH EQUIVALENTS              | <u>\$10,321,749</u> | <u>\$ 7,929,840</u> |

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2001 AND 2000

#### NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Operations**

Greater K.C. LINC, Inc. (LINC) is a Missouri not-for-profit organization that works to improve the lives of children and families in Kansas City, Missouri and Jackson County, Missouri. LINC assists neighborhoods to develop comprehensive human services, supports and opportunities. Its initiatives include an integrated community welfare-to-work system; neighborhood-based services; performance-based contracting; collaborative planning; leveraging in-kind services in low-income neighborhoods; and use of information technologies to support decision-making, planning and service delivery. LINC receives significant funding from the U.S. Department of Health and Human Services and the Missouri Department of Social Services. The following is a more detailed description of its major initiatives.

Comprehensive Neighborhood Services (CNS): LINC administers Caring Communities Funds in Jackson County, Missouri as part of a system reform effort directed at developing more effective services for children and families. LINC facilitates the planning and development process, in cooperation with local school districts and the community, to deliver multi-disciplinary services through neighborhood linkages with local schools. At June 30, 2001, twenty-one schools in five school districts were participating in the CNS program.

**Title IV-E Claiming:** The federal government provides partial reimbursement to organizations under Title IV-E of the Social Security Act. The State of Missouri has an agreement with LINC to locally administer the State's Title IV-E claiming process. Each quarter, participating organizations conduct a five-day time study to help determine how much time was spent on qualified activities.

At June 30, 1999, 35 organizations had contracted with LINC to receive Title IV-E reimbursement. Effective for the year ended June 30, 2000, funding for this program was suspended (due to a dispute between the State and federal government regarding administration of the program) and the program was discontinued. However, LINC utilized other resources to provide participating agencies with their respective shares of funding through December 31, 1999. Receivables related to Title IV-E amounting to \$715,000 have been fully reserved for (see Note 2).

**Extended Day:** Under the Extended Day program, LINC is responsible for providing before and after school daycare services for working needy families. This program is designed to improve educational outcomes and other societal benefits. At June 30, 2001, 47 schools located in the Kansas City, Missouri School District were participating in this program. Other smaller programs are also included in the category.

**Educare:** This program is designed to enhance the early childhood development of children between the ages of zero to three years old. The program offers training, educational resources and home visits to family care providers located in Jackson, Clay and Platte County, Missouri, and address core competencies for early care and education professionals.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2001 AND 2000

# NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### **Nature of Operations** (Continued):

**Welfare-To-Work:** Under the Welfare-to-Work program, LINC is responsible for serving the unemployed and underemployed adults in Kansas City, Missouri and Jackson County, Missouri by developing, planning, contracting and monitoring the community-based welfare-to-work system. The system focuses on job retention issues affecting employment including: child care, job readiness, personal skills, employer training and public transportation.

**Early Childhood HB 1519:** This program is designed to (a) provide technical assistance to area early education professionals, (b) provide extensive resources and support to area child care programs that are working to achieve national accreditation, and (c) to provide other benefits to child care centers that are working to improve quality child care as they keep their fees affordable. One initiative rewards early education teachers for professional development through wage increases and provides other incentives to attract and retain qualified staff as well.

**Data and Evaluation:** The largest programs in this category are for LINC MIS, communications and finance costs and for data and research projects. The data and research initiatives support LINC efforts to develop and maintain a current database of assisted families and individuals and other data support for LINC and other initiatives. The resulting system is increasingly accurate and useful with applications and capabilities that can be used internally as well as outside of LINC. Other funding in this category supports part of LINC's accounting and IT infrastructure.

**Other State Funded Programs:** Mentoring programs make up the largest part of this category. Under the mentoring programs, outreach to low income areas identifies individuals and families in need of assistance and services. Other smaller programs are also included in this category.

#### Cash Equivalents

At June 30, 2001 and 2000, cash equivalents consisted primarily of commercial paper.

#### Property and Equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method over the estimated useful life of each asset.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2001 AND 2000

# NOTE 1: NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Payables**

Accounts payable represents trade and program-related payables incurred by LINC.

Payable to participating agencies represents claims reimbursable to subrecipients under the Title IV-E program. These claims were accrued as payables at June 30, 2000 and paid during the fiscal year ending June 30, 2001. LINC agreed to pay claims submitted by direct partners even though the State may not reimburse LINC as discussed on page seven.

#### **Contributions and Grants**

LINC reports gifts and funding of cash and other assets as restricted support if they are received with donor or grantor stipulations that limit the use of the donated assets. When a donor or grantor time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor or grantor contributions whose restrictions are satisfied in the same period as received are reported as unrestricted revenue and net assets.

#### **Temporarily Restricted Net Assets**

Temporarily restricted net assets are those whose use by LINC has been limited by donors or grantors to a specific time period or purpose.

#### **Income Taxes**

Greater K.C. LINC, Inc. is exempt from federal income taxes under Internal Revenue Code Section 501(c)(3).

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Reclassification

Certain reclassifications have been made to the 2000 financial statements to conform to the 2001 financial statement presentation. These reclassifications had no effect on change in net assets.

#### NOTES TO FINANCIAL STATEMENTS

#### **JUNE 30, 2001 AND 2000**

#### NOTE 2: ACCOUNTS AND GRANTS RECEIVABLE

Accounts and grants receivable consists of amounts due from the Missouri Department of Social Services and private grantors as of June 30, 2001 and 2000 for the following:

|   | 2001               | 2000        |
|---|--------------------|-------------|
| Title IV-E Program                          | \$ 715,000         | \$ 715,000  |
| Extended Day Program                        | 205,014            | 12,720      |
| Comprehensive Neighborhood Services Program |                    | 1,088,873   |
| TANF Leavers                                |                    | 317,973     |
| Educare                                     |                    | 300,530     |
| Faith Friends                               | 220,500            | 618,000     |
| Title I Funds                               | 1,010,625          | 933,150     |
| Other programs                              | 182,457            | 255,965     |
|   | 2,333,596          | 4,242,211   |
| Less allowance for doubtful accounts        |                    |             |
| Title IV-E                                  | (715,000)          | (715,000)   |
| Other                                       | (428,043)          | (406,000)   |
|   | <u>\$1,190,553</u> | \$3,121,211 |

#### NOTE 3: ASSETS AS TO LIMITED USE

Restricted net assets are available for the following purposes at June 30:

|  | 2001               | 2000         |
|--|--------------------|--------------|
| Externally restricted by funding agency:               |                    |              |
| Improved or extended services to families and children | \$ 573,036         | \$ 1,005,910 |
| Extended Day Program                                   | 2,969,621          | 1,881,792    |
| Welfare-to-Work Program                                | 297,223            | 412,625      |
| Data and Evaluation Project                            | 70,302             | 583,405      |
| Division of Aging                                      | 48,808             | 291,524      |
| Early Childhood House Bill 1519                        |                    | 257,374      |
| Faith Friends  | 169,531            | 351,754      |
| Various special projects and programs                  | <u>292,484</u>     | 414,675      |
|  | 4,421,005          | 5,199,059    |
| Internally restricted by Commission:                   |                    |              |
| Designated community program funding                   | 2,000,000          |              |
|  | <u>\$6,421,005</u> | \$ 5,199,059 |

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001 AND 2000

#### NOTE 4: TEMPORARILY RESTRICTED ASSETS RELEASED FROM RESTRICTION

Net assets were released from donor or grantor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors or grantors. These amounts released are as follows:

|  | 2001               | 2000                |
|--|--------------------|---------------------|
| Expenses incurred on behalf of:                  |                    |                     |
| Improvement of services to families and children | \$ 432,874         | \$ 1,541,325        |
| Extended Day Program                             | 1,884,560          | 125,000             |
| Welfare-to-Work Program                          | 566,586            | 349,134             |
| Data and Evaluation Project                      | 557,476            | 80,806              |
| Faith Friends                                    | 351,754            | 248,246             |
| Early Childhood House Bill 1519                  | 257,374            | 0                   |
| Division of Aging                                | 286,416            |                     |
| Other special projects and programs              | 134,873            | 149,851             |
|  | <u>\$4,471,913</u> | <u>\$ 2,494,362</u> |

#### NOTE 5: MID-AMERICA REGIONAL COUNCIL (MARC)

LINC has entered into an agreement with MARC in which MARC will provide human resource, payroll services, and fringe benefits for employees who work under the direction of the LINC Executive Director or are designated to implement LINC initiatives. LINC reimburses MARC for the costs of providing salary and benefits to the designated LINC employees plus a 4% administrative fee. LINC employees under the MARC system are eligible to participate in a defined contribution plan and a 401(k) Salary Deferral Plan sponsored by MARC. LINC contributes 7.5% of total eligible compensation paid to employees during the plan year and an employer match of 50% of the employees' voluntary contribution up to a maximum of 2% of gross pay. Participant's interests are vested over a period from two to six years of service in Company contributions and immediately in employee salary deferral contributions. Total payments to MARC were approximately \$3,450,000 and \$2,500,000, respectively, including contributions to the defined contribution plan of \$163,629 and \$81,136, respectively, and contributions to the 401(k) Plan of \$38,501 and \$22,707, respectively, for the years ended June 30, 2001 and 2000.

#### NOTE 6: STATE-FUNDED EXPENDITURES

The Missouri Department of Social Services (MDSS) has agreed to provide LINC with funding for administrative expenses including, but not limited to, certain administrative salaries and benefits, rent, parking space, office supplies, printing and capital assets. LINC remits purchase orders or payment requests to the MDSS, who pays the invoices directly. Funding is recognized in the statement of activities as support and expenditures. Such funding and related expenditures amounted to \$370,479 and \$376,801 for the years ended June 30, 2001 and 2000, respectively.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2001 AND 2000

#### NOTE 7: UMKC CONTRACT

The MDSS has contracted with LINC to serve as an administrator of a contract between MDSS and the University of Missouri – Kansas City (UMKC). LINC reviews UMKC invoices and billings, submits them to MDSS for funding, and tracks funding for the contract period. LINC does not receive any funding related to this contract and, thus, no revenues or expenses related thereto are reported in the statement of activities.

#### NOTE 8: SIGNIFICANT ESTIMATES AND CONCENTRATIONS

Generally accepted accounting principles require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

#### Revenues

For the year ended June 30, 2001, funding for one federal program (passed through the Missouri Department of Social Services) accounted for 43% of LINC's total revenues, gains and other support.

For the year ended June 30, 2000, funding for two federal programs (passed through the Missouri Department of Social Services) accounted for 53% of LINC's total revenues, gains and other support. Additionally, during the year ended June 30, 2000, LINC's Title IV-E funding was suspended (see Note 1).

#### **Expenses**

LINC has entered into an agreement with MARC to provide payroll and other related services for certain employees (see Note 5).